



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
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Fifth District

November 12, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:**

**APPROVE THE GENERAL WILLIAM J. FOX AIRFIELD ANGLED EXIT TAXIWAY PROJECT,  
AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO APPLY FOR AND ACCEPT A FEDERAL  
AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANT AND A STATE OF  
CALIFORNIA DEPARTMENT OF TRANSPORTATION CALIFORNIA AID TO AIRPORTS  
PROGRAM FOR AN AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT,  
CAPITAL PROJECT NO. 69307; AND  
APPROVE APPROPRIATION ADJUSTMENT  
FIFTH DISTRICT  
(4 VOTES)**

**SUBJECT**

The recommended actions will approve the proposed General William J. Fox Airfield Angled Exit Taxiway Project, appropriation adjustment, and authorize the Director of Public Works, or her designee, to apply and accept a Federal and State grant to complete the project in the City of Lancaster.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed General William J. Fox Airfield Angled Exit Taxiway Project is exempt from the California Environmental Quality Act because the Project includes repairs and maintenance of existing facilities, and minor public alterations in the condition of land and for the reasons stated in this letter and in the record of the Project.
2. Approve the proposed General William J. Fox Airfield Angled Exit Taxiway Project, Capital Project No. 69307, with a cost estimate of \$1,700,000.

3. Approve the appropriation adjustment to transfer \$93,000 from the Department of Public Works, Aviation Enterprise Fund, to the proposed General William J. Fox Airfield Angled Exit Taxiway Project, Capital Project No. 69307 and appropriate \$1,607,000 for Federal and State Grant reimbursement.
4. Authorize the Director of Public Works, or her designee, to apply for a Federal Aviation Administration Airport Improvement Program Grant and the State of California Department of Transportation California Aid to Airports Program for an Airport Improvement Program Matching Grant for the proposed General William J. Fox Airfield Angled Exit Taxiway Project.
5. Approve an exception to the County of Los Angeles Grant Policy by delegating authority to the Director of Public Works, or her designee, to timely accept the Federal Aviation Administration Airport Improvement Program Grant and the State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grant for the proposed General William J. Fox Airfield Angled Exit Taxiway Project.
6. Authorize the Director of Public Works, or her designee, to conduct business with the Federal Aviation Administration and the State of California Department of Transportation on all matters related to the grant funds for the proposed General William J. Fox Airfield Angled Exit Taxiway Project, including execution of the grant agreements and signing requests for reimbursement.
7. Authorize the Director of Public Works, or her designee, to undertake the proposed General William J. Fox Airfield Angled Exit Taxiway Project; to approve amendments, extensions of time, and minor changes in Project scope; and to release retention and accept the work of the construction subject to the same limitations applicable to County building projects.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find the proposed General William J. Fox Airfield Angled Exit Taxiway Project (Project) exempt from the provisions of the California Environmental Quality Act (CEQA), approve an appropriation adjustment, and authorize the Director of Public Works (Director) to apply for and accept a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant and the State of California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) AIP Matching Grant for design and construction costs of the proposed Project.

The proposed Project consists of installation of an angled exit taxiway at General William J. Fox Airfield off of Runway 06. The FAA's Runway Safety Action Team has determined that aircraft, upon landing on Runway 06, frequently remain on the runway for extended periods due to the distance from their touch-down point to the nearest exit taxiway. While these landing aircraft remain on the runway, other aircraft are unable to land or take-off, which may result in arrival or departure delays, extended traffic patterns, aborted takeoffs or landings or the potential for runway incursions by other aircraft. The proposed Project will provide aircraft, landing on Runway 06, the opportunity to exit the runway much earlier by installing a concrete angled exit taxiway. The angled exit taxiway will be approximately 400 feet long by 100 feet wide, and will also include the installation of corresponding lighting and signage.

On November 8, 2011, the Board authorized the Director to award and execute as-needed consultant services agreements for aviation design engineering services at the five County of Los Angeles airports to support the Airport Capital Improvement Program. The design for the proposed

Project is currently underway with a qualified aviation design consultant. The preliminary plans, specifications, and estimate are being reviewed by the Department of Public Works' (Public Works) Construction Division and the FAA.

Upon completion of the proposed Project design, Public Works will return to the Board to request adoption of the plans and specifications, and the Board's authorization to advertise for construction bids. Thereafter, Public Works will return to the Board to request award of a construction contract to the apparent Lowest Responsive and Responsible Bidder.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). Implementation of the recommended actions will authorize Public Works to seek grant funds from outside sources to increase the County of Los Angeles' (County) project funding capabilities, will provide an improved and more accommodating facility for airport customers, and will support quality public works infrastructure services to the communities.

### **FISCAL IMPACT/FINANCING**

The total proposed Project cost estimate of \$1,700,000, as detailed in the Project Summary (Attachment I) includes construction contract, change order allowance, material testing, topographic surveying, engineering design, construction inspection, and Project administration.

The anticipated FAA AIP Grant of \$1,530,000 will reimburse a minimum of 90 percent of the proposed Project cost. The Caltrans CAAP AIP Matching Grant will fund \$77,000, which equates to a maximum of 5 percent of the FAA AIP Grant amount and the remaining \$93,000 will be funded with Public Works' Aviation Enterprise Funds (M02 Enterprise Fund). The M02 Enterprise Fund will also fund any costs not funded by the FAA AIP and Caltrans CAAP AIP grants.

Approval of the attached appropriation adjustment (Attachment III) will appropriate \$1,607,000 for FAA AIP and Caltrans CAAP AIP grant reimbursement and allow the transfer of \$93,000 from M02 Enterprise Fund to the proposed General William J. Fox Airfield Angled Exit Taxiway Project, Capital Project No. 69307, to fund the proposed Project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the Caltrans CAAP Regulations, local government approval is required before submitting an application for grant funding.

Following the FAA AIP Grant offer, Public Works typically has less than one week to execute the grant agreement. To meet this short deadline from the FAA, Public Works recommends that the Board approve an exception to the County's grant policy, which requires that all grants are to be accepted by the Board. The proposed exception to the grant acceptance policy would allow the Director to accept both the FAA AIP Grant and the Caltrans CAAP AIP Matching Grant on behalf of the County.

On July 11, 2000, the Board approved guidelines for the acceptance of State and Federal grants in the amount of \$100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for the Board's review prior to carrying out activities

covered under the grant. The attached Grant Management Statement for the FAA AIP Grant (Attachment II) has been prepared to conform to this requirement.

All grant agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, as revised on December 15, 2009, the proposed Project is exempt from Civic Art fees because the Project includes repairs and maintenance to Airport infrastructure and runways.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from CEQA. The proposed Project, which will consist of construction of an approximately 400 feet long by 100 feet wide concrete angled exit taxiway for Runway 06, is within a certain class of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(c), 15303(c) and (e), and 15304(a) of the CEQA Guidelines, and Classes 1(n), 3(b) and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which apply to operation, repair and maintenance of existing facilities, construction of small facilities or structures, and minor public alterations in the condition of land. The proposed Project involves negligible or no expansions of an existing use, and does not involve the removal of trees. Additionally, the proposed Project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project records.

Upon the Board's approval of the proposed Project, Public Works will file a Notice of Exemption with the Registrar Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

All users of the airport will benefit from the completion of this Project, which will enhance the safe and efficient movement of aircraft at the Airport.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and to the Department of Public Works, Aviation Division.

The Honorable Board of Supervisors

11/12/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal line extending to the right.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

SW:VM:zu

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor Controller  
Public Works

<b>II. PROJECT BUDGET SUMMARY</b>	
<b>Project Activity</b>	<b>Proposed Budget</b>
Construction	
Low Bid Construction Contract	\$1,300,000
Job Order Contract	0
Change Orders	130,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Miscellaneous Expense - Inspections	0
Telecomm Equipment – Affixed to Building	0
Civic Arts	0
Subtotal	\$1,430,000
Consultant Services	
Site Planning	0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	\$10,000
Cost Estimating	0
Topographic Surveys	10,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other: Design Engineering	140,000
Subtotal	\$160,000
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	\$10,000
Design Services	0
Contract Administration	0
Project Administration	30,000
Project Management Support Services	10,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD Contract Compliance	10,000
Project Security	0
Project Technical Support	0
Office of Affirmative Action	0
County Counsel	0
Other: DPW Construction Inspection	50,000
Sheriff Job Order Contract Management	0
Subtotal	\$110,000
<b>TOTAL</b>	<b>\$1,700,000</b>

# Los Angeles County Chief Executive Office

## Grant Management Statement for Grants \$100,000 or More

**Department:** Public Works

**Grant Project Title and Description**

General William J. Fox Airfield Angled Exit Taxiway

**Funding Agencies**

Federal Aviation  
Administration (FAA) and  
California Department of  
Transportation (Caltrans)

**Program (Fed. Grant #/State Bill or Code #)**

Airport Improvement Program (AIP) and  
California Aid to Airports Project  
Matching Grant (CAAP)

**Grant Acceptance Deadline**

Less than 1 week after receipt  
of grant agreement

**Total Amount of Grant Funding:**

\$1,530,000 (FAA) and \$77,000 (Caltrans)

County Match: \$93,000

**Grant Period:** 8 months (est.)

**Begin Date:** 07/14 (est.)

**End Date:** 03/15 (est.)

**Number of Personnel Hired Under This Grant:** 0

**Full Time:** N/A

**Part Time:** N/A

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	No	N/A
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	No	N/A
Is the County obligated to continue this program after the grant expires?	Yes	No	N/A
If the County is not obligated to continue this program after the grant expires, the Department will:			
a.) Absorb the program cost without reducing other services	Yes	No	N/A
b.) Identify other revenue sources (describe below)	Yes	No	N/A
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No	N/A

**Impact of additional personnel on existing space:**

N/A

**Other requirements not mentioned above:**

N/A

Department Head Signature



Date: 10-24-13

PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT****DEPARTMENT OF PUBLIC WORKS**DEPT'S.  
NO.

November 12, 2013

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR****FY 2013-14****4 - VOTES****SOURCES****USES**BA DETAIL - SEE ATTACHMENT  
PAGE 1BA DETAIL - SEE ATTACHMENT  
PAGE 1**SOURCES TOTAL: \$ 1,793,000****USES TOTAL: \$ 1,793,000****JUSTIFICATION**

The appropriation adjustment is necessary to fund the General William J. Fox Airfield Angled Exit Taxiway Project (Capital Project #69307).

  
 AUTHORIZED SIGNATURE SABRA WHITE

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR —☐

ACTION

☒

RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO. 033
 BY Jackie Guevara  
29 October 20 13
☒


APPROVED AS REQUESTED

☐

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
Oct 29 20 13



**COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
DEPARTMENT OF PUBLIC WORKS**

**BUDGET ADJUSTMENT**

**FY 2013-14**

**4 -VOTES**

**SOURCES**

PUBLIC WORKS - AVIATION CAPITAL PROJECTS FUND  
General William J. Fox Airfield - Angled Exit Taxiway  
M01-CP-90-8941-65022-69307  
Rev: Federal Aid Construction / CP \$1,530,000  
INCREASE REVENUE

PUBLIC WORKS - AVIATION CAPITAL PROJECTS FUND  
General William J. Fox Airfield - Angled Exit Taxiway  
M01-CP-88-8783-65022-69307  
Rev: State Aid-Construction / CP \$77,000  
INCREASE REVENUE

PUBLIC WORKS - AVIATION CAPITAL PROJECTS FUND  
General William J. Fox Airfield - Angled Exit Taxiway  
M01-CP-96-9919-65022-69307  
Rev: Operating Transfer In / CP \$93,000  
INCREASE REVENUE

PUBLIC WORKS - AVIATION ENTERPRISE FUND  
M02-PW-2000-47000  
Services and Supplies \$93,000  
DECREASE APPROPRIATION

**USES**

PUBLIC WORKS - AVIATION CAPITAL PROJECTS FUND  
General William J. Fox Airfield - Angled Exit Taxiway  
M01-CP-604A-65022-69307  
Capital Assets - Infrastructure \$1,700,000  
INCREASE APPROPRIATION

PUBLIC WORKS - AVIATION ENTERPRISE FUND  
M02-PW-6100-47000  
Other Financing Uses \$93,000  
INCREASE APPROPRIATION

<b>Summary Total:</b>	<b>\$1,793,000</b>	<b>Summary Total:</b>	<b>\$ 1,793,000</b>
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**Justification:**

The appropriation adjustment is necessary to fund the General William J. Fox Airfield Angled Exit Taxiway Project (Capital Project # 69307).

BA #033

Jackie Guevara  
29 October 2013